



St. MARTIN'S ENGINEERING COLLEGE

(Autonomous Institution - UGC, Govt. of India)

| ESTD : 2002 | NAAC (A+) & NBA Accredited | Affiliated to JNTUH
| Approved by AICTE | NIRF & ARIIA Ranked | A Non Minority Institute



Ref: SMEC/IQAC/2021-22/02

Date: 20/12/2021

To
Chairman, IQAC
St. Martin's Engineering College
Secunderabad.
Respected Sir,

Sub: Request for approval-IQAC Meeting –regarding.

It is proposed to conduct the IQAC meeting on 27th December 2021. The agenda for the meeting is enclosed.

I request your approval.

Thanking you.

Approved

[Signature]
20/12/21

CHAIRMAN
IQAC
St. Martin's Engineering College

Yours faithfully,

[Signature]
20/12/21

Dr. S.V.S. Rama Krishnam Raju
Coordinator, IQAC



Agenda:

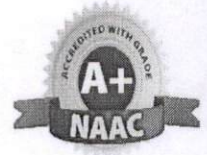
1. Review of previous meeting minutes and action taken report
2. Review of academic results.
3. Preparation of Time tables, Course Files, Lesson Plans for next semester.
4. Review of vision, mission and PEOs for various departments.
5. Status of seminars, workshops and FDP's.
6. Status of Research activities.
7. Review of different committees.
8. Placement statistics 2020-21.
9. NBA Compliance of CE, ME and ECE.
10. Any other points with the permission of the chair.





St. Martin's Engineering College

An Autonomous Institution
NBA & NAAC A+ Accredited
Dhulapally, Secunderabad-500 100



Ref: SMEC/IQAC/2021-22/02

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CIRCULAR

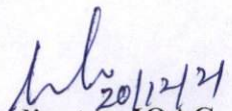
Sub: IQAC Meeting–Intimation to the Members of IQAC

An Internal Quality Assurance Cell (IQAC) meeting will be held on 27th December 2021 in the IQAC Cell, MG Block at 4.00 PM. The points to be discussed in the meeting are as follows:

1. Review of previous meeting minutes and action taken report
2. Review of academic results.
3. Preparation of Time tables, Course Files, Lesson Plans for next semester.
4. Review of vision, mission and PEOs for various departments.
5. Status of seminars, workshops and FDP's.
6. Status of Research activities.
7. Review of different committees.
8. Placement statistics 2020-21.
9. NBA Compliance of CE, ME and ECE.
10. Any other points with the permission of the chair.

Copy to:

The Chairman– For kind information
Executive Director - For kind information
HODs of all Departments
IQAC Members


Coordinator, IQAC



Date: 27/12/2021

Academic Year 2021-2022
Minutes of the IQAC Meeting

Date of the Meeting	27 th December 2021	Time:	4:00 PM to 6:00 PM
Meeting Circular/ Ref. No.	SMEC/IQAC/2021-2022/02	Location	IQAC Cell, MG Block

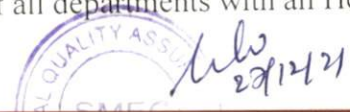
1. Meeting Agenda:

1. Review of previous meeting minutes and action taken report.
2. Review of academic results.
3. Preparation of Time tables, Course Files, Lesson Plans for next semester.
4. Review of vision, mission and PEOs for various departments.
5. Status of seminars, workshops and FDP's.
6. Status of Research activities.
7. Review of different committees.
8. Placement statistics 2020-21.
9. NBA Compliance of CE, ME and ECE.
10. Any other points with the permission of the chair.

2. Chairperson welcomed all IQAC members for the IQAC meeting held on the 27th December 2021.

Chairperson initiated discussion on the following agenda points.

1. The minutes of the previous meeting were confirmed by the committee members. The report of the action taken after the previous meeting was presented to the committee and approved.
2. Controller of Examinations presented the previous academic result and Chairperson instructed the COE to conduct examinations strictly.
3. Chairperson suggested to all HOD's to prepare Timetables, Course Files, Lesson Plans etc. for coming semester.
4. Chairperson reviewed the Vision, Mission and PEO's of all departments with all Head of the departments.


QUALITY ASSURANCE
SMEC
27/12/21

5. Chairperson reviewed the department wise Seminars, Workshops and Faculty development programs conducted during this academic year with all Head of the departments.
6. Dean-R&D presented the progress of the research activities going on in various departments.
7. Dean of Academics presented the reports of various committees to all the members.
8. Director, T&P presented placements statistics of 2020-21

Total students: 944

Eligible and interested students: 717

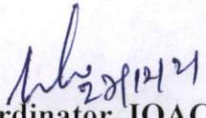
Companies Visited: 54

Placed students: 708 Offers

9. Chairperson reviewed the Compliance prepared by CE, ME and ECE departments and approved for submission.

Chairperson concluded thanking all members for their active participation in the discussion

3. The Attendance of the members attended the meeting is enclosed.





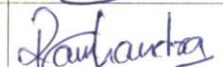
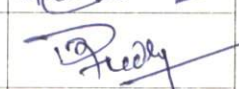


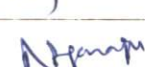
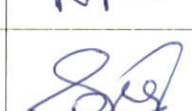
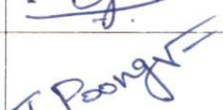
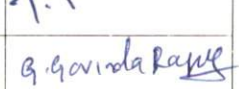

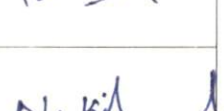

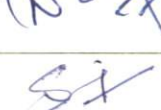

Coordinator, IQAC



Members Attended the Minutes of Meeting Held

on

27th December 2021

S. No	NAME	DESIGNATION	SIGNATURE
1	Dr. P. Santosh Kumar Patra, Principal	Chairman	
2	Dr. S. V. S. Rama Krishnam Raju, Dean Academics	Coordinator	
3	Dr. D. V. Sreekanth, Professor of Mechanical & HOD, Mechanical Engg., Dept.,	Co-coordinator	
4	Sri. G. Chandrasekhar Yadav, Executive Director	Management Member	
5	Dr. N. Rama Chandra Professor of EEE & HOD, EEE Dept.,	Member	
6	Dr. D. Ranadheer Reddy, Professor of Maths & HOD, H&S Dept.,	Member	
7	Dr. A. Anand, Professor of ECE & HOD, ECE Dept.,	Member	
8	Dr. M. Narayanan, Professor of CSE & HOD, CSE Dept.,	Member	
9	Dr. R. Nagaraju, Professor of IT & HOD, IT Dept.,	Member	
10	Mrs. J. K. Sandhya Kiran, Associate Professor of Civil & HOD, CIVIL Engg., Dept.,	Member	
11	Dr. T. Poongothai, Professor of CSE & HOD, CSE (AI & ML) Dept.,	Member	
12	Dr. G. Govinada Rajulu, Professor of CSE & HOD, CSD Dept.,	Member	
13	Dr. R. Santosh Kumar, Professor of CSE & HOD, AI & DS Dept.,	Member	
14	Dr. N. Krishnaiah, Professor of CSE & HOD, AI & ML Dept.,	Member	
15	Dr. N. Satheesh, Professor of CSE & HOD, M.Tech (AI & DS)	Member	
16	Ms. B. Sravani, Senior Faculty	Member	

17	Mr. Mruthyumjayam Associate Professor of CSE	Member	st
18	Mr. G. Ramesh Reddy Assistant Professor of ECE	Member	Tomh
19	Ms. Ch. Laxmi Devender, Sarpanch, Dhulapally	Member (Local Community)	Secyuni
20	Mr. K. Chanakya Goud, (19K81A0310)	Student Member	Rupst
21	Mr. N. Tarun Reddy (19K81A04M5)	Student Member	st
22	Ms. G. Snithika (19K81A1209)	Student Member	Siti
23	Mr. D. Sai Krishna Rithesh (19K81A0512)	Student Member	st
24	Ms. K. Ruchitha (19K81A0217)	Student Member	Ruchitha
25	Mr. Kardas Santosh (19K81A0164)	Student Member	Santosh
26	Ms. Sameeksha (16K81A0240)	Member (Alumini)	Sameeksha
27	Sri. Dharma Rao	Member (Industry)	Dhury
28	Sri. Bhanu Chandar	Member (Industry)	st
29	Mrs. N. Suvarchala	Member(parent)	st
30	Sri. K. Rami Reddy	Member (parent)	Roop



st
27/12/21

ACTION TAKEN REPORT

The following actions were taken with respect to the IQAC Meeting reference no. Ref. No. SMEC/IQAC/2021-22/01 dated 16th August 2021 and will be submitted in next IQAC Meeting for reference.

S. No	Points Discussed	Action Taken	Status
1	Strategic Perspective Plan to be prepared by all departments.	Prepared	Completed
2	Curriculum according to the University Academic Calendar prepared by the department.	Prepared	Completed
3	Academic activities like Timetables, Course Files, and Lesson Plans should be prepared and submitted to IQAC.	Prepared	Submitted
4	Schedule of tentative Guest Lectures/Workshops, Extra Curricular and sports events to be initiated as per the perspective plan.	Finalized & scheduled	Submitted
5	Research Activities has to be made regularly	Initiated	In Progress
6	Decision taken to make MOUs with companies.	Initiated	In Progress

Coordinator
IQAC

